

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

Regular Meeting.....September 20, 2023; 9:30 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Roland Sherrod, Committee Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
Dr. Amanda Trent, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Geoff Garner, Executive Director, Board of Local and Regional Jails
Ryan McCord, Administrative Compliance Director, Department of Corrections
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Ayesha Osborne, Board Counsel, Office of the Attorney General

Upon determination of a quorum, Mr. Sherrod called the meeting to order.

Approval of Minutes

The August 16, 2023 minutes were brought before the Committee for approval.

Upon a *Motion* by Mr. Carrera with a second by Chairman Francis, the attending members voted unanimously to *Approve* the August 16, 2023 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

Geoff Garner
Ryan McCord
Alison Lautz
Michael Wachsmuth
John Rock
Tawana Ferguson
Ashley Gordon
Mary-Huffard Kegley
Ayesha Osborne
Jessica Vermont (Board Member)

Upon a *Motion* by Mr. Carrera and a second by Dr. Maybach, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Carrera offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Carrera and a second by Dr. Maybach the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a

member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Motion to include non-Board members in Closed Session

The following was offered by Mr. Carrera as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

David Hackworth (Board Member) was added in addition to those mentioned previously.

Upon a *Motion* by Mr. Carrera and a second by Chairman Francis, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Carrera offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Carrera and a second by Dr. Trent, the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Mr. Carrera as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
23-0027	22-0034
23-0017	21-0079
22-0036	22-0037
22-0049	

Upon a ***Motion*** by Mr. Carrera and a second by Dr. Trent, the attending members voted unanimously to ***Approve*** the above recommendation.

Mr. Carrera as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case be recommended to the Full Board for closure:

Cases	
23-0026	22-0026
22-0028	22-0040

Upon a ***Motion*** by Mr. Carrera with a second Dr. Trent, the attending members voted unanimously to ***Approve*** the above recommendation.

Recommendations for Changes to Board Standards

None

General Discussion

None

There being nothing further and upon motion of Mr. Sherrod, the meeting was *Adjourned*.

DRAFT